

MOVWC
P.O. Box 5125
Vienna, WV 26105

DIRECTOR

Ryan Ice
304-295-5116
ryanandjessieice@hotmail.com

OFFICE ADMINISTRATOR

Cinda Cowdery
304-916-0702
movworkcamp@juno.com

EXECUTIVE BOARD

Joe Spivy

Cinda Cowdery

Ryan Ice

Amy Bortell

Dave Muller

Dave Shreve



Dear Youth Worker,

It is my prayer that everything is going well with you as you seek to serve the Lord. We have received your registration information for Work Camp, and I am very excited that you will be participating.

Enclosed you will find several pieces of information that you will need in order to be prepared for Work Camp. Included are housing information, schedules, rules and guidelines with our dress code. **BE SURE THAT EACH TEEN AND ADULT IN YOUR GROUP RECEIVES A COPY OF THE RULES, GUIDELINES AND DRESS CODE.** Please take the time to go over these with them so that they will know what's expected of them while they are here. **PLEASE EMPHASIZE THE DRESS CODE GUIDELINES. NO OPEN TOED SHOES ARE PERMITTED ON THE WORK SITE! ALSO, SHORTS NEED TO BE JUST ABOVE THE KNEE FOR ALL ACTIVITIES!**

As adult leaders you will also be responsible for administering any medications to your teens. Our nurse this year will not be available in the evenings or during the night. Therefore, you must let us know of any medications that need to be given by a registered nurse when you register at the nurse's station. If there are any medical issues that arise during the night you will be responsible for taking care of your teenagers in the appropriate manner.

Please take note of the daily schedule. We again will be eating in OVU's cafeteria for breakfast and dinner. We will stagger breakfast and dinner as we did last year due to limited seating. Wrist bands will be given at the beginning of the week to let them know which group they will be eating with. **These waterproof wristbands must be worn all week.** This is their ticket into the cafeteria. **Once they are put on do not take them off!**

As adult leaders you are responsible **FOR MAKING SURE THAT ALL OF YOUR TEENS ARE OUT OF BED BEFORE YOU LEAVE THE DORMITORY.** Please stress to your group that breakfast is mandatory. Please also emphasize the importance of drinking lots of fluids during the day. Bottled water will be provided at each site. Registration fees will pay for all meals except for dinner on Tuesday evening. We are sending everyone out-on-the-town to show our support to our area businesses that support work camp. **AGAIN THIS YEAR YOU WILL BE GOING OUT TO**

DINNER WITH YOUR WORK CREWS NOT YOUR YOUTH GROUPS. Therefore, each teen needs to have money for dinner that night. This will give you time to get to know one another better and will help us greatly with transportation. You might also want to bring some money for spending at the canteen each evening.

Everyone will be housed in the dorms at OVU. There could be five people assigned to each room. However, there are only **two twin beds in each room**; so some might want to bring air mattresses. There will be a refundable \$10 room deposit paid per person. We would like for the congregation to write a check for the total amount; your check will **NOT** be returned but shredded once rooms are inspected and there is no damage in your rooms or facilities caused by your group. Trash bags will be provided in each room. If your trash is not disposed of properly before you leave your group will not receive their room deposit back.

Group registration will begin promptly at 4:30 p.m. No teens or baggage will be allowed in the registration area. Your teens need to wait at the fountain area until you have gone through the registration process. They will not be able to enter the dorms until you have registered your group. Dinner will begin at 5:00 and will end promptly at 6:30. **IF YOU ARE GOING TO BE LATER THAN 6:30 YOU WILL NEED TO STOP FOR DINNER OR THE CANTEEN WILL BE OPEN LATER SUNDAY EVENING.** Wrist bands are not needed to eat on Sunday evening, therefore, feel free for your group to eat any time during 5:00 and 6:30.

CELL PHONE POLICY: Again this year, only site leaders will be permitted to have cell phones at the work site. Your phones need to be turned on at all times so that we can reach you when needed. Teens will place their cell phones in a box prior to arriving at the work site. They will be permitted to have their cell phones during their lunch hour. After lunch, they will place them back in the provided box. They can retrieve their phones back at the end of the day as they exit their vehicle.

Please keep Work Camp in your prayers, asking God's blessing on our efforts, that He will give us good weather during the week, and for safe travels to all who are coming as well as safety at the sites as we work.

Again, we are excited about your decision to be a part of Work Camp. I can assure you that you and your group will not be the same after this week of service. If you need directions to the campus, please call or e-mail me at 304-295-5116 or ryanandjessieice@hotmail.com If you have any further questions or concerns, please don't hesitate to contact me.

Sincerely,

Ryan

Director

DRESS CODE & REMINDERS

Please remember that we are representing Christ in this community. Dressing modestly and appropriately shows respect not only for Christ, but also for the community and your fellow campers. Thank you for being responsible.

T-SHIRTS

***No tank tops, no spaghetti straps, no midriff shirts, no low cut shirts, no stomachs showing, no undergarments showing, no shirts with the sides cut out**

KNEE LENGTH SHORTS OR LONG PANTS

***This applies to work sites and on campus**

CLOSED-TOES SHOES ONLY ON WORK SITES

***Sandals/flip flops may be worn on campus**

CELL PHONE POLICY

Because of our safety first policy, workers will not be allowed to have their cell phones on the job sites. Phones will be collected and placed in a box during the work day. Students will be allowed to have their phones during the lunch break.

All adult leaders will have their phones throughout the day and are required to have their phones on during the work day!

RULES AND GUIDELINES

1. Everyone needs to be in his/her room with lights out by 12:00 a.m.
2. No loud music should be heard after 11:30 p.m.
3. No one is allowed off campus without permission from the director. Chaperones are encouraged to collect car keys from your teenagers at the beginning of work camp.
4. There will be male/female areas. No one of the opposite sex is allowed in the other areas at any time.
5. All rooms will be locked during the day.
6. No tobacco products, foul language, pornographic materials, alcoholic beverages or music of poor taste will be allowed during your time on campus.
7. As guest of OVU, you are expected to be respectful at all times. We are asking you to respect the property and furnishings on campus. Respect should be shown to all people as well.
8. No paintball guns, water guns or water balloons, or air soft guns are permitted on campus.

ITEMS TO BRING

Bible, notebook, pen or pencil

Toiletries—toothbrush, toothpaste, soap, shampoo, towels, wash cloths

Bedding—sheets for twin bed, pillow, blanket or sleeping bag, one air mattress per room

Plenty of work clothes—including old t-shirts, knee length shorts, capris or jeans. You will be covered in paint by the end of the week! *Please refer to dress code requirements.

Closed-toes shoes—no sandals or flip flops on the work sites.

Sunscreen, sunglasses, protective goggles (to keep paint chips out of eyes).

Money to spend at canteen. Money for Tuesday night out-on-town with your work crew.

4" PAINTBRUSH (If you forget your paintbrush, we will have some available for purchase)

HOUSING

Rooms are your normal college dorm rooms. They will have a set of twin beds. **Please do not move mattresses into other rooms.** Your group will need to bring air mattresses or sleeping bags. We try to only put 4 people per room. However, this is not always possible we might have to put 5 in a room. If there are only 2 of one gender in your group it might be necessary to place them with another group for housing. A \$10 refundable deposit is required for each person. Room deposit checks will be shredded (not returned) if no damages are found. Please feel free to call me with any questions. I will be glad to help in any way I can.

Housing Coordinator: Amy Bortell 304-483-0358

SUNDAY EVENING

4:30 - 6:00	Check in, move into dorms, drop off ladders and dinner 5:00-6:30
6:00 - 6:15	Welcome in Chapel—OVU
6:00 - 7:45	Teens in Chapel
6:30 - 7:15	Adult Meeting in Room 139
7:15 - 7:45	Area Directors meeting with adults in Room 139 area
8:00 - 8:45	Crews dismissed for Crew Meetings. Meet under your # sign in the courtyard
9:00 - 11:30	Group Devotionals/Canteen
11:30	Curfew (Be on your designated side of dorm) 12:00 LIGHTS OUT!!

DAILY SCHEDULE

<u>Yellow Group Sites #1—13</u>		<u>Blue Group Sites #14—25</u>	
7:00	Rise and Shine	7:30	Rise and Shine
7:30 - 8:00	Breakfast	8:00 - 8:30	Breakfast
8:15	Leave	8:45	Leave
12:00	Lunch	12:00	Lunch
4:30	Return to Campus	5:00	Return to Campus
5:00 - 5:45	Dinner in Cafeteria*	5:45 - 6:30	Dinner in Cafeteria*

***Except Tuesday evening for Night on the Town with Crew**

***Wednesday evening a Coffee House & Sundae Bar will be available to 2018, 2019 & 2020 graduates & leaders, after dinner in Rm 139 from 5:30—7:00. Door prizes will be given.**

EVENING SCHEDULE

7:30 - 9:00	Worship (except on Tuesday evening 8:00-9:30) Monday Evening will be group picture right before worship
9:00 - 11:30	Free time, group devos, entertainment and canteen
11:30	Curfew (Be on your designated side of dorm) 12:00 LIGHTS OUT!!

THURSDAY EVENING

7:00 - 8:30	Closing Ceremony
8:30 - 9:30	Clean Chapel & Gym
10:00	Devo @ Fountain

FRIDAY MORNING

NO BREAKFAST (SORRY!!)
9:00 Sign out of dorm rooms